

Monona Terrace Concealed and Open Carry Policy Procedures

Introduction:

The purpose of the Concealed and Open Carry Policy is to clarify application of the 2011 Wisconsin Act 35, the new concealed carry law and its impact on Monona Terrace Community and Convention Center.

Summary of Concealed Carry Law:

2011 Wisconsin Act 35 provisions become effective on November 1, 2011. The law will have the following effect:

No Firearms or Weapons will be permitted on Monona Terrace Community and Convention Center property. Violators will be considered trespassers and subject to forfeiture or arrest.

Definitions:

The intent of this document is to set forth procedures, which will lay out the course of action to be taken in response to Concealed and Open Carry policy violations that may occur, without disturbing other customers, visitors and guests of Monona Terrace Community and Convention Center.

“Firearm” means a weapon that acts by force of gunpowder

“Weapon” means a handgun, an electric weapon, a knife other than a switchblade knife or a billy club.

Guidelines:

1. Any employee of Monona Terrace or Monona Catering who notices a person inside the building openly carrying or concealed carrying a weapon may notify the Command Center at extension 4053.
2. The Command Center Operator will determine whether to call the Manager on duty or the Madison Police Department (MPD) to make contact with the person carrying the weapon.
 - a. If it is determined that the person carrying a weapon in the building is of no visible threat, the Command Center Operator will call the Manager on Duty to approach the person with the weapon.
 - b. If it is determined that the person carrying a weapon in the building may present a threat the Command Center Operator will call Madison Police Department to make contact with the person carrying the weapon.

- c. Possible threats include the person with the weapon:
 - i. appears to be aggravated or upset,
 - ii. acting aggressively or disorderly,
 - iii. appears to be consuming alcohol,
 - iv. has the weapon out of the holster.
3. If the Manager on Duty is called to approach the person with the weapon, they will inform the person that we are a City building, that firearms and weapons are prohibited in this building and that the person will need to return their weapon to their car.
4. If the Madison Police Department is called to make contact with the person carrying the weapon, the Command Center will be responsible for contacting and informing the Manager on Duty and staff members in the immediate vicinity.
5. If the Command Center Operator and/or Manager on Duty determines a person with a weapon is a threat, their main responsibility will be to contain, isolate and stabilize the situation until the Madison Police Department arrives.