



Wedding Cakes

If you have chosen to purchase your Tiered Wedding Cake from an outside bakery, the following guidelines and charges will apply. Cupcakes are not permitted to be brought in from an outside bakery:

1. The bakery must be a pre-approved, professionally licensed bakery in the state of Wisconsin with all required paperwork on file with Monona Terrace. The required paperwork includes a current copy of their Bakery/Restaurant License and Certificate of Liability Insurance naming Monona Terrace as an additional insured party.
2. Monona Catering will assist in coordinating the delivery and set-up of the cake, but will assume no liability for the quality or condition of another bakery's product. Our Standard Hold Harmless Waiver must be signed by the client.
3. Please be aware that not all bakeries use the same specifications when determining what their portion size is to be. Monona Catering will cut the cakes using our standard cake cutting diagram (see attached), unless otherwise notified by our client that their bakery is using a different standard. If a different standard is being used, Monona Catering must be provided with a specific cutting layout (this should be available through the outside bakery).
4. A \$.75++ per piece (\$75++ minimum) charge will apply to all cakes (except Centerpiece Cakes) from outside bakeries and includes: staff attendants to cut and serve cake, rental of all china, silverware, serving utensils and Monona Terrace logo cocktail napkins (when needed) to serve the cake, boxing of all leftover cake, gift bagging of all cake parts (which will be placed at the Gift Table at the end of the event).

The charge for Centerpiece Cakes from outside bakeries is \$1.00++ per guest and will include linen covered riser in center of dining table, staff attendants to cut and serve cake, rental of all china, silverware, serving utensils to serve the cake. No boxing of leftover Centerpiece Cakes is available.

All prices subject to 19% Service Charge and Applicable Sales Tax.